



Ventures for Excellence

Reference Check Form

Name of Candidate _____ Date _____

Name of Reference _____ Position _____

Name of District administrator acquiring this information _____

A. How long have you known _____

- Less than a year 1-3 years 3 years or more

B. In what capacity have you known _____

- Teacher Student Teacher Other _____

C. Are you a supervisor of this person? Yes No

_____ (Circle your coding for each reference question.) _____

Purpose

1. What do you believe to be _____ most important reasons for being a Teacher?

+ ? 0

Relationships

2. Please tell me about the relationships _____ establishes and maintains with:

+ ? 0

- Students? _____
- Parents? _____
- Co-Workers? _____

Teaching Strategies

3. What are the most common teaching approaches _____ uses to help students learn?

+ ? 0

Uniqueness

4. What do you find to be the greatest strengths of _____

+ ? 0

5. What special or unique contribution has _____ made to your school?

+ ? 0

Learner Outcomes

6. How do students especially benefit from being in _____ class(es)?

+ ? 0

7. How do you believe a supervisor should work with _____ in order to bring out the best in him/her?

+ ? 0

8. Is there anything else you would like to add to help us understand _____ more fully?

+ ? 0

D. On a scale of 1 to 10, with 10 being the highest, how would you rate the overall effectiveness of _____

As a teacher? _____

Why? _____

E. Could you please provide names of other people who know of the candidate's professional work?

F. Thank you for your assistance!

* * * * *

For Administrative Use Only:

How would you rate the quality of the information:

_____ Very Good _____ Good
_____ Somewhat helpful _____ Not helpful

How would you rate this person's remarks in comparison to teaching excellence:

___ HP ___ MP ___ LP ___ VLP

Total "+" Responses _____ (8 maximum)

Overall Observations:
